Tour Guide Script

* ***EXPLAIN THE ROOM NUMBERS.***
* Building 2
  + Where the library building is located – Tutorial club works out of the library; textbook window
  + Physics and food science classes
  + Fashion and other electives
  + Point out the textbook window
* Building 3
  + Where the History classes are located with a few English classes
  + Only building that has 3 stories, so some room numbers start with 33
* Building 4
  + ASB office -FF Display Case -English classes
  + Foreign languages
  + A few science classes
  + Cafeteria
* Building 5
  + Math classes
  + Science classes
  + Electives such as drafting
  + Cafeteria
* Building 6
  + Drama room
  + Science classes such as marine
  + Wood shop
  + Weight room
* Building 8
  + Band
  + Elective art classes
* Portables by building 5
* Classes P1 or P2 are Chemistry and Dance
* Office
  + Point out each specific office and its general function
  + Students do not put anything in the teacher mailboxes
  + Counselors’ offices
  + How to sign up for a counseling appointment
  + Re-admits
  + Off campus passes
  + Health office – You must get your current or next teacher’s permission to go to the health office.  If you go home, you still must deal with your absence.

\*\*Be sure to point out the kiosks and the maps of the school.  The maps will also be up the first couple of days of school.