Here are the instructions to set up an account:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Go to: [www.whs.tusd.org](http://www.whs.tusd.org/) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Click on: WebStore (3rd button down on the right hand side -- quick link!) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Click on: My Account up at the upper right hand side of the screen |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Click on: Register for an Account (button below the username and password) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Enter information to create a Username (EMAIL) and password for the new website. Make sure you write it down so you don't forget!! |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Click: Register button at the bottom of the page (DON'T MISS THE NEXT STEP!! REGISTRATION WON'T WORK WITHOUT IT!) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| IMPORTANT: CHECK YOUR EMAIL AND CLICK THE LINK IN THE EMAIL TO COMPLETE REGISTRATION! |  |  |  |  |  |  |  |  |
| It may take a few minutes to confirm. Please be patient!! |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Once you have confirmed your registration, it will take you to the log in page. |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| LOG IN! Use Email & password you just created |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| It will take you to "My Account". If you are not a student, you must enter a student ID number in order to make purchases for your student. |  |  |  |  |  |  |  |  |
| If you do this, make sure to enter the ID off of your ID card with 8 digits - zeros are added to the end to get 8 digit ID numbers. |  |  |  |  |  |  |  |  |
| If you want to add family members, you can click on "My Family". |  |  |  |  |  |  |  |  |