Tour Guide Script

* ***EXPLAIN THE ROOM NUMBERS.***
* Building 2
  + Where the library building is located – Tutorial club works out of the library; textbook window
  + Physics and food science classes
  + Fashion and other electives
  + Point out the textbook window
* Building 3
  + Where the History classes are located with a few English classes
  + Only building that has 3 stories, so some room numbers start with 33
  + This building will be open when school begins.
* Building 6
  + Drama room
  + Science classes such as marine
  + Wood shop
  + Weight room
* Portables
  + If your schedule has a room number IH01 through IH17, your class is in this area for most of first semester. IH means interim housing. Although these rooms are “portables,” do not confuse them with rooms call P1 and P2, which are on the other side of the campus.
* Building 4
  + ASB office
  + FF Display Case
  + Foreign languages and English classes
  + A few science classes
  + Cafeteria
  + Some of the classes in this building will be in the portables for most of first semester.
* Building 5
  + Math classes
  + Science classes
  + Electives such as drafting
  + Cafeteria
* Building 8
  + Band
  + Elective art classes
* Portables by building 5
* Classes P1 or P2 are Chemistry and Dance
* Office
  + Point out each specific office and its general function
  + Students do not put anything in the teacher mailboxes; submit work to one of the secretaries, who will date and time stamp the work and put it in the teacher’s mailbox for you.
  + Counselors’ offices
  + How to sign up for a counseling appointment
  + Re-admits
  + Off campus passes
  + Health office – You must get your current or next teacher’s permission to go to the health office.  If you go home, you still must deal with your absence.

Be sure to point out the kiosks so students know to watch for flyers and such.

TOUR GUIDE 1

Molly & Erich

Route: Schedule:

1. Pavilion 1:10-1:30 Group 8 Orange

2. Building 5/Café 5 1:35-1:55 Group 4 Penguins

3. Building 8/Band Shell 2:00-2:20 BREAK

4. Permanent Portables – P1 and P2 2:25-2:45 Group 6 Light Blue

5. Building 4/Café 4 2:50-3:10 BREAK

6. Office Area

7. Library (outside)

8. Textbook Window (Building 2)

9. Building 3

10. Building 6/Scarlatta

11. Temporary Portables: IH01 to IH17

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TOUR GUIDE 2

Etinesh and Audrey

Route: Schedule

1. Library (outside) 1:10-1:30 BREAK

2. Textbook Window (Building 2) 1:35-1:55 Group 9 Checkers

3. Building 3 2:00-2:20 Group 5 Hot Pink

4. Building 6/Scarlatta 2:25-2:45 Group 1 Neon Green

5. Temporary Portables: IH01 to IH17 2:50-3:10 Group 2 Red w/Stars

6. Building 4/Café 4

7. Office area

8. Building 5/Café 5

9. Building 8/Band Shell

10. Permanent Portables – P1 and P2

11. Pavilion

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TOUR GUIDE 3

Brandon K., Mathew and Alexandra

Route: Schedule

1. Office Area 1:10-1:30 Group 3 Purple

2. Building 4/Café 4 1:35-1:55 BREAK

3. Building 5/Café 5 2:00-2:20 Group 10 Blue VIP

4. Building 8/Band Shell 2:25-2:45 BREAK

5. Permanent Portables: P1 and P2 2:50-3:10 Group 7 Cow Print

6. Pavilion

7. Building 6/Scarlatta

8. Temporary Portables: IH01 to IH17

9. Building 3

10. Textbook Window (Building 2)

11. Library (outside)